



# POSTAL WORKERS UNION OF AOTEAROA

## PWUA Job Transition National Questionnaire

### 1. Section on Personal Details

**The PWUA aims to support our members across change, even if those timelines are unclear, redundancies are not confirmed, or you are impacted by change in other ways.**

This questionnaire will help us understand what you are most interested in, what goals you might have, where you would like to grow and develop, what you are open to and what you are not. We'll use this information to engage with NZ Post so that their transition programme meets those needs.

This questionnaire is only for current PWUA members employed at NZ Post. Other NZ Post employees will have a similar opportunity shortly. If you have already completed and submitted this form (online or on paper) do not complete again.

**Confidentiality:** We collect this information with the objective of targeting this support to your needs, goals and interests. The information we collect will be used for this purpose and will only be made available to NZ Post on a confidential basis and if both the PWUA and you individually agree to do so (see question 8 below)

If we share information with NZ Post they may engage with external partners such as Etū, Ministry of Social Development (MSD), Connected, and affiliated providers of the Tertiary Education Commission (TEC), who may request data from the questionnaire in order to obtain access to as much funding and support services as possible – see question 9 below. Note - this sharing will be aggregate data only and will not contain any personal information.

\* 1. The person completing this form:

- Myself
- On behalf of someone else

2. Full Name (optional):

3. Email Address (optional):

4. Contact Phone Number (optional):

5. What site/branch/city/region do you currently work in?

6. Your manager/leader's name? (optional)

7. What is your current role?

\* 8. If you have provided your personal details above, do you consent to the PWUA sharing your survey information with NZ Post?

- Yes
- No
- I did not provide personal details

\* 9. Consent to share relevant information (if needed) with external NZ Post partners. (Etū, MSD, TEC, Connected etc). The purpose of this is to gain access to as much funding, learning and support services they can make available to you. **This will be aggregated data only - i.e. will not include personal details if you have provided them.**

- Yes
- No

## 2. Section on if a change was confirmed for your site:

1. Would you want to stay with NZ Post/your site for the full transition period?

- Yes
- No
- Maybe

2. Or would you be interested in Voluntary Redundancy if this became available?

- Yes
- No
- Maybe

**3. Would you consider moving to another area with NZ Post? If so, which areas might these be?**

*If possible opportunities were to become available in another site and in any of these areas, NZ Post would work with you to provide you with any support you might need for your expressed preferences.*

- Administration
- Customer Service / Customer care centre
- Customer Service / Retail
- Investigations
- Processing (Mail)
- Processing (Parcels)
- Technology
- Courier
- Corporate function (e.g. people, governance, finance)
- Other (please specify)

**4. Would you consider relocating to another town or city?**

- Yes
- No
- Maybe

**5. If YES, what location/s?**

**6. Would you consider changing your days and hours of work and/or shift pattern?**

- Yes
- No
- Maybe

### 3. Section on what qualifications do you have?

1. What is your highest level of qualification?

- No formal qualifications
- High school - NCEA/School
- Certificate University Entrance
- Tertiary - Level 3
- Tertiary - Level 4
- Diploma
- Degree

Any other information:

2. What skills do you have that may be relevant when thinking about another role?

- MS Office skills (word/excel)
- Customer service (F2F or over phone)
- Leading a team
- Decision making
- Health & Safety
- Problem solving
- Communication (written and verbal)
- Teamwork
- Willingness to learn
- Self-management
- Not sure, need help to assess skills
- Any other skills or comments:

### 4. Section on if you didn't work for NZ Post in the future, what would you like to do?

1. What would you like to do for a job?

- Not sure, may need help with this.

Or enter the type of job(s) you might be interested in:

2. Would you want to look for:

- Full time work
- Part time work
- Do study of any kind (*i.e. computer skills, digital literacy, financial literacy, hospitality*)
- Consider retirement
- All of the above

Any other comments:

3. Would you be interested in setting up your own business and working for yourself?

- Yes
- No
- Maybe

If YES, what type of business interests you?

## 5. Section on what do you need to get there?

1. Is there any specific training or skill development that you think would help you to secure another role within or beyond NZ Post or to start a learner journey? If YES, what training or skill development would you be interested in?

- Literacy (reading & writing incl. report writing)
- Vocational study (nursing, teaching, retail, hospitality etc)
- Numeracy
- Leadership coaching
- Financial wellbeing & capability (e.g money management, learning how to invest etc)
- Heavy machinery/trades/industry licences (e.g. forklift, class 2 driving licence etc)
- Computer or Digital skills (e.g. using a device, internet safety, MS Office, word/excel etc)
- Communication - speaking & listening
- Health & Safety
- Tertiary studies
- Small business ownership or mentorship
- No other training required/not interested.
- Not sure, may need support with this.

Any others:

## 6. Section on Government Support Services

1. Would you be interested in an opportunity to speak with someone from MSD and/or IRD?

*This can include what help they can offer you as well as advice on how to connect you to providers who deliver free short upskilling courses, help with redeployment opportunities, identifying transferable skills, updating your CV, providing tailored career advice, financial assistance and free phone-based counselling; benefit eligibility, redundancy questions and how your tax is impacted, what funding and support is available, information on superannuation, who to contact etc*

- Yes  
 No  
 Maybe

Any other comments:

## 7. Section on Wellbeing Support

1. **Wellbeing:** Would you be interested in attending a wellbeing workshop? *These workshops can be personalised to suit the specific needs of the team. Examples may include:*

- *Building Our Mental Fitness & Self Care*
- *Fatigue Management*
- *Foundational Mental Health Awareness*
- *Having an R U OK conversation with Others*
- *How to Share my Mental Health with Others*

- Yes  
 No  
 Maybe

Any other comments:

2. **Financial Wellbeing:** Would you be interested in attending a financial wellbeing workshop or seminar?

*Financial capability is about having skills, knowledge, confidence and motivation to make informed financial decisions. It supports individual wellbeing and these workshops/seminars can cover pathways to your first home, money management, how to invest, planning for retirement etc.*

- Yes
- No
- Maybe

Any other comments:

3. **Change Support:** Would you be interested in attending a 'tools for change/coping with change' workshop?

*These workshops are designed to give you the opportunity to explore tools and techniques to help you manage through change.*

- Yes
- No
- Maybe

Any other comments:

## 8. Final Comments

1. Any other comments, feedback or things you would like us to consider?

*Please put completed form in sealed envelope addressed to: **PWUA Office** and either give to your delegate or PWUA organiser, or post to: **PWUA Office, Trades Hall, Level one, 126 Vivian St Wellington 6011***